



Commissioners Meeting

Meeting Minutes for March 16, 2020 at Port of Mattawa

Commissioners: Verlyn Coulson (present), Lauri Dayton (phone-in), Glenn Leland (present)

Present: Lars Leland (Executive Director),

Meeting called to order at 5:05 pm by Lauri Dayton.

- **Welcome/Introduction of Guests**
 - None
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the February, 2020 minutes. Glenn motioned to approve; Verlyn seconded the motion, all in favor.
- **Review of Financial Statements & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for February 2020.
- **Client Updates**
 - None
- **Old Business**
 - Save the Dams – Letter of Request
 - Commission approved the letter with the removal of the God Group section.
 - Executive Director Salary
 - Verlyn and Lauri conducted a review of the Executive Director’s performance from 11/30/2018 to 12/31/2019. They have found he has satisfied the Port of Mattawa’s needs and goals.
 - Lauri Dayton motions to raise the Executive Director’s salary retroactively starting 01/01/2020 to \$66,000 per year. Verlyn Coulson seconds. All passed with Commissioner Glenn Leland abstaining vote.
 - CERB
 - Meeting has been moved to skype March 23rd at 4 pm.



- **New Business**
 - Commissioner's Pay – 1099
 - Commission agrees we will be moving them to 1099 format.
 - WPPA
 - Conferences have been cancelled due to the COVID-19 virus.
 - Resolution 2020-04: Ken Broder v. Sancehz
 - Lauri motion to sign the resolution. Verlyn seconded the motion. All in favor.
 - Letter from Dept. of Ecology
 - The commission reviewed the technical assistance letter from Water Master Kevin Brown. Lars will have a response letter drafted by next port meeting.
 - Office of the State Auditor
 - Lars was contacted by them regarding our triannual audit. They will be covering 2017, 2018 and 2019. Tentative audit date will be 04/20/2020.
- **Comments**
 - No public comment.
- **Next Regular Commissioners Meeting: April 13th, 2020 @ 5:00pm at Port of Mattawa Office.**
- **Meeting adjourned at 5:45 pm by Lauri Dayton**

Verlyn Coulson

Lauri Dayton

Glenn Leland