



Commissioners Meeting

Meeting Minutes for September 9th, 2019 at Port of Mattawa

Commissioners: Jim Wise (present), Lauri Dayton (present), Glenn Leland (excused)

Present: Lars Leland (Director) and Verlyn Coulson.

Meeting called to order at 12:10pm by Jim Wise.

- **Welcome/Introduction of Guests**
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the August 12th 2019 minutes. Lauri motioned to approve; Jim seconded the motion, all in favor.
- **Review of Financial Statements & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for August 2019.
 - Lars to look into Accts 2 & 3.
- **Tenant Updates**
 - Larry Howell
 - Moving along with a new lease and a purchase and sale agreement. \$100,000 down payment, 3.5% interest rate, 20-year payment plan with no early payout penalties and starting first of the year.
 - Sanchez
 - Negotiations ongoing. Will resume near end of the current lease.
 - Buckshot
 - Milbrandt Fruit Co. is dissolving Buckshot LLC. They want to transfer lease to Milbrandt Fruit Co. name. Jim motion and Lauri seconded. Will sign when notary is available.
- **Old Business**
 - Longmire Property
 - Commission directed Lars to work with the attorney on a purchase and sale agreement and meet with Mr. Longmire about the property.
 - Azteca Products
 - No updates.



- Water Study
 - Commission directed Lars to work with Katy on formulating hard fixed costs and variable costs. Once Lars works on those, he will meet with commission for more debriefing.
 - Commercial water needs more work. That is on the back burner.
- Road T.7 – Project
 - Complete. Awaiting final walkthrough. Lauri will like to attend.
- Hotel Study
 - The City of Mattawa will not participate in the study. They may entertain this as 2020 budgeted line item. Lars will keep tabs on if they do or not.
- Wastewater Aerator
 - The last aerator is fixed and all four are functioning. Commission directed we add major repairs to a line item. Lars will add a budget item for wastewater treatment facility as capital expenditures.
- Property Signs
 - Lars has volunteers who may donate time to help the port out.
- **New Business**
 - Preliminary 2020 Budget
 - Jim motioned to schedule the Public Hearing for the 2020 Budget for 10/14/2019; Lauri seconded. All in favor.
 - Small Ports – Oct 24 to 25
 - Jim will not be attending.
 - SIP – Stevens Street
 - Lars is working on a SIP application with Orlin. The commission supports his application. Jim motion to allocate \$50k and Lauri seconded this.
 - Jesus Hernandez
 - Jim motion for Jesus company, Jesse James Scrap Metal, for \$35,000 to remove boulders and grade the property north of the Wahluke Industrial Park with the stipulation of a detail project scope of work. This will include hours, timeline, maps, the amount of grading and required equipment. Lauri seconded this.
 - Additional Help
 - Commission agreed not needed at this time.



- AWB – Policy Summit 2019
 - Commission agreed this could benefit the port. If Lars has time he can attend.
- **Comments**
- **Next Regular Commissioners Meeting: October 14th, 2019 @ 12:00pm at Port of Mattawa**
- **Meeting adjourned at 2:40 pm by Jim Wise.**

Jim Wise

Lauri Dayton