



Commissioners Meeting

Meeting Minutes for January 14th, 2019 at Port of Mattawa

Commissioners: Jim Wise (Excused), Lauri Dayton (present), Glenn Leland (present)

Present: Lars Leland (Director), Christopher Schmidt (Public Works Manager), Linda Watkins (Secretary)

Meeting called to order at 12:00pm by Lauri Dayton

- **Welcome/Introduction of Guests**

- Mattawa Police Chief- Joe Harris
- Mattawa Police Admin. Assistant - Norma (Interpreter)
- JW Congregation - Kurt Conrad (Realtor)
 - Kurt told the Port that they have paved to the south side of the church entrance.
 - Port was under the impression that the road, utilities, and side walk were going to be developed to the end of the JW property.
 - There is 95 feet from the South side of the JW parking lot entrance to the end of the lot that was not developed.
 - Lars is setting up a meeting with the JW Congregation, City, Realtors, and Port to discuss this issue. Port would like all parties present to come up with consensus.
- Maria & Joe Sanchez (Owners of building on Lot 3 of Wahluke Ind. Park)
 - Sanchez is interested in purchasing the property in which the Sleep Shop is located on.
 - Sanchez still owes \$38,000 on the building.
 - Sanchez originally purchased building for \$120,000.
 - Next board meeting Sanchez will be back to discuss options.
 - Commission asked Sanchez a price for the building and Sanchez would not give the Port a price.
 - Port told Sanchez that in order for the Port to sell the property, appraisals would need to be done and price could not be below market value.

- **Approve Minutes of Last Meeting**

- Commissioners reviewed the December 10th 2018 minutes; Glenn motioned to approve; Lauri seconded the motion, all in favor.

- **Review of Financial Statements**

- Commissioners reviewed Financial Statements for year end 2018.



- **Tenant Updates**
 - Wahluke School District-Bus shop
 - WSD has signed a 5-year lease for the South 2/3 of the Manufacturing Building and surrounding land for \$3,500 a month.
 - School has expressed their need for improvements to the building and property.
 - Improvements will be discussed with the Port and addressed at that time.

- **Old Business**
 - **Sentinel Gap Industrial Park-Power**
 - PUD is currently pulling the power through road T.7 and appear to be in the final stages of completion.
 - **Stevens Property**
 - All info was stated in the discussion with Kurt Conrad at the beginning of this meeting.
 - **Circle K**
 - Real Estate discussion to be held in the executive session.
 - **Policies & Procedures**
 - Policies & Procedures are still a work in progress.
 - **Wastewater Surge Protection**
 - ITC has installed the surge protection.
 - Surge Protection device has recorded that it had one surge that it prevented.

- **New Business**
 - **Consent Agenda**
 - Glenn made a motion and Lauri seconded the motion to move to Consent Agenda format consisting of the financial statements and minutes.
 - **Grant County Mental Health**
 - Grant County Commissioner Cindy Carter and Grant County Mental Health Director of Operations Gail Goodwin will be coming to have a meeting with the Port on February 11th to discuss options for a facility.
 - **J-U-B Engineering**
 - Ben Volk from J-U-B will be coming to have a meeting with the Port on February 11th to discuss possible options for expansion of wastewater facility.
 - **Grant County PUD**
 - A Commissioner and Lars will be going to the Wanapum Dam Hydro Offices on February 12th to discuss potential built to suite facility for the Grant County PUD.



- **Public Comment**
 - No Public Comment
- **EXECUTIVE SESSION-Real Estate discussion & Employee Evaluation**
 - Executive Session Started-2:53 PM
 - Executive Session Ended-3:25 PM
- Jim Wise made a motion to approve Chris Schmidt salary adjustment to \$41,600 yearly, Lauri seconded the motion.
- **Next Regular Commissioners Meeting: February 11th, 2019 @ 12:00pm at Port of Mattawa**
- **Meeting adjourned at 3:30pm by Lauri Dayton, seconded by Glenn Leland.**

Glenn Leland

Lauri Dayton