

MINUTES OF PORT OF MATTAWA COMMISSIONERS MEETING

July 9, 2018

Commissioner Wise called the meeting to order at 12:00pm, at Mattawa Port Office. Those present were Commissioners Wise and Leland. Also Port Director Lars Leland, Chris Schmidt, Linda Watkins, Sun Hwang, Chief Harris, Chanet Stevenson, Gary Varney, and Sue Jenkins.

Commissioner Leland made a motion to approve minutes, with corrections on second page, identifying Lars as sending a Grant and Chris establishing water and irrigation as his job, Chris will correct. Motion seconded and passed. Lars read Financial report, while Commissioners reviewed and approved Deposits for the month. Lars told Commissioners the PILT payment will be in between October and December, per Darryl Pheasant.

Gary Vaney told Commissioners the Desert Aire Owners Association is interested in putting a Restaurant in the Clubhouse at Desert Aire, attracting businesses from all areas, while boosting tourism. They are asking the Port for a \$3,000-5,000 to help get the project started. Commissioner Wise and Leland are in favor, upon approval from Commissioner Dayton. Lars will get back to Gary, when Commissioner Dayton responses.

Sun Hwang told Commissioners he is interested in trading his Building next to the Port for The Wood Box or some land across the street at Patchee. Commissioners are interested, and asked Lars to get appraisals for both pieces of land, and he will follow up with Sun.

Lars told Commissioners he has been in contact with Circle K, and they are interested in putting a Gas Station here in Mattawa. He will be following up with them.

Lars and Chris made some important improvements at the Waste Water Treatment Facility. Cleaning it up, and helping with filter situation.

Grant moneys will go to Infrastructure at Sentinel Gap for Roads and Power. Lars will finalize Grant by July 11, 2018.

Lars has asked Walker Construction for bid on gravel to cover 15 acres on Road 23, which will be an attractive improvement.

Lars will talk with WPPA concerning laws for Retirement. Employee's evaluation is currently scheduled for July 16-17, for Lars and Chris.

Lars will talk with WPPA about changing Engineers to on- demand, and what the process would be.

Things are progressing with the JW Church on the 3 ½ acres, splitting the land is taking some time. Lars will move forward with the sale, it will close by September 30, 2018.

Lars will attend Directors Seminar in Kalama on July 11-13, 2018. Chris will take care of Business, while Lars is gone. Chris will be getting his water certificate soon.

Faith Doebler is interested in purchasing 1 acre at Sentinel Gap Industrial Site, to build a fitness business. Commissioner Wise asked Lars to put together a letter with information on Port Property for all potential interested customers. Lars agreed and will put a letter together for Commissioners to approve.

Lars has Leased 2,000 square feet at the North of Wood Box Factory Building to the PUD, for a one year for \$1,000 a month, to be renewed in one year, starting August 2018.

Lars will get busy on how to separate budgets, and converting over to Quick Books, with Chris's assistance, as soon as possible.

Commissioner Dayton is discussing annexation with Mattawa City Planner. All discussions and feedback have been positive.

Correspondence was approved as read. Commissioner Leland made a motion to sign and approve Vouchers # 9927-9964, in the amount of \$43,710.08. Motion seconded and passed.

Commissioner Leland made a motion to adjourn. Motion carried. Meeting adjourned at 1:17pm.

Glenn Leland

Jim Wise

Linda Watkins