



MINUTES OF PORT OF MATTAWA COMMISSIONERS MEETING

June 11, 2018

Commissioner Wise called the meeting to order at 12:12pm, those present were commissioners Wise, Dayton, and Leland. Also Executive Director Lars Leland, Chris Schmidt in place of Linda Watkins taking meeting minutes, City Planner Darryl, Mayor Scott, and Sun Hwang. Mr. Wise made a motion to approve May 25, 2018 meeting minutes with corrections. All of the commissioners were in favor at 12:15pm.

Commissioners then moved on to reviewing the financial report. Commissioners requested that Lars put asterisks' on line items that are close to, or over budget, with a brief explanation of noted line items. Lars was also advised to keep a management expense for his time worked at the wastewater treatment plant. Lars was then directed to research how other Ports account for the CERB Payment, to determine whether CERB comes out of the general account or the wastewater account.

Lauri Dayton would like to have Lars join him to have an informal meeting with the City of Mattawa to discuss Connection Fees, Annexation, and the Lawsuit between the Port and the City. Lars will also be attending a meeting with the city on Wednesday June 13, to go over both the City's and the Port's Comprehensive plan.

Lars then moved on to discussing what needs to be done for the completion of road T.7. Mr. Wise would like Lars and Chris to have a meeting with engineer Ben Volk so that Ben can give them guidance on the exact steps the Port needs to take to properly execute a project from start to finish. Commissioners gave Lars authorization to contact Grant PUD to pull the utilities through road T.7.

Lars then went on to discuss a contact that he made at the retail convention he attended in Las Vegas. Circle K is very interested in purchasing the 1.5 acre plot of land just northwest of the roundabout. Circle K requested that Lars send three, five minute videos of morning, afternoon, and evening traffic frequency. Circle K would like a price for the property and this cannot be given to them until the Port does a proper appraisal and comes to an agreement on a price. Lars was advised to provide the videos and respond with an interest of selling the property to Circle K.

The front half of the wood box factory was rented out as an event space for a graduation party June 9th. This event brought an income of \$500 to the Port and the event went smooth. Lars was advised that the building can be used for future events but to also keep looking for more permanent tenants for that space.



Employee evaluations for Lars and Chris are to be done at the end of July.

Executive session came to order at 2:45pm to discuss land value. The executive session was adjourned at 3:10pm.

Motion to sign and approve vouchers at 3:15pm.

Commissioner Wise made a motion to adjourn. Motion Carried. Meeting Adjourned at 4:00PM

Next Scheduled meeting will be June 25, 2018 at 12:00pm.

Jim Wise

Lauri Dayton

Glenn Leland