

MINUTES OF PORT OF MATTAWA COMMISSIONERS MEETING

February 12, 2018

Commissioner Wise called the meeting to order at 12:05pm, at Mattawa Port Office.

Those present were Commissioners Leland, Wise, and Dayton. Also Director Lars Leland, Secretary Linda Watkins, Mattawa Chief Harris, Case Kwak, Katherine Ryf. Commissioner Leland made a motion To sign and approve January minutes, with wording correction of, "Lars reporting" to just "looking into." Motion seconded and passed. Lars read financial report, while Commissioners reviewed and approved Deposits for the month. Lars reported to Commissioners, the new Bar Codes will correspond to the State, for a more efficient audit. Commissioner Dayton suggested making notes, in case he needed to go back. Commissioner Wise also suggested footnotes.

Commissioners discussed getting a credit card for Lars. A policy will be implemented, with a monthly statement check.

Commissioners discussed Wood Box building. Grant PUD told Lars they are interested in it for a maintenance building. Wahluke School District is also interested. Attorney Ries has taken over the situation at Wood Box. Rent for February has not been paid, as of today. Attorney will go forward with eviction of building , if Mr. Roller is not out by the end of February.

Lars reported to Commissioners, funds from Fire Department on sale of property, will be here this week.

Lars gave Commissioners a list of current water rates for Land and Commercial in the local

area, including Royal City. Commissioners will study and decided where to go with rates changes. The Port needs to have set water rates for future customers. Commissioners will talk with Bob Adler concerning previous water rates, then they will go to a water master balance sheet, and make a decision.

Commissioners discussed Wastewater Treatment Facility, and future needs of our customers. Another pond will be necessary within the next year. Chief Harris told Commissioners the City has used Gray & Osborne for many years, and they have done water studies. They may work with the Port, and use some of the City's information, saving the Port some money.

Lars has spoken with Attorney Tacy concerning water rights. She has agreed to talk to Commissioners about Port water rights.

Lars is working on a system with a screen, to show the Commissioners our Website and pull up other information that will be useful for future business.

Grant County EDC has invited Lars to the Retailers (Recon) convention in Las Vegas on May 21-23, 2018. He will take info on Port of Mattawa and get our name out there, which will be good advertising for our area. Commissioner Dayton made a motion to send Lars to the convention, motion seconded and passed. Lars will contact Bob Adler to check on WWT facility, while he is gone.

Commissioner Wise told Lars we need revise benefit policy, as we will be hiring a Public works manager for Lars to cover Utility and Maintenance. Lars will advertise for the position this month.

J. Curtis told Lars the Port will need to talk to the County Public Works department about roads, as they will require some additional work on Hiway 243, before adding roads at the Wahluke Industrial Park. Lars will follow up.

The Port will reschedule April meeting to April 2, 2018, as all Commissioners will be out of town.

Lars told Commissioners about a Grant with Dept. of USDA for Equipment or Construction for the Port. This would be helpful with WWT Facility, he will look into it. Lars is also looking into

SIP funding for Infrastructure.

Chief Harris told Commissioners he is working with on a Rebranding Mattawa Committee with the community. Lars has also been attending the meetings, representing the Port, and they appreciate his impute.

Both Wineries came for a work session, to discuss gallons dispersed at WWT facility, and keeping on track with the numbers, also future usage for another WWT Pond.

Correspondence was read and approved. Commissioner Leland made a motion to Sign and approve Vouchers #9766-9796, in the amount of \$18,595.79. Motion seconded and passed.

Commissioner Dayton made a motion to adjourn, motion carried. Meeting Adjourned at 3:45pm.

Glenn Leland

Jim Wise

Lauri Dayton

Linda Watkins